

CONTACT	<div><div></div><div><ul style="list-style-type: none">• Email: Reham12248@gmail.com• Phone: 0558387758</div></div>
CAREER OBJECTIVE	<div><div></div><div>Motivated Health Informatics Specialist seeking to leverage expertise in HIS, data analysis, and teamwork to improve hospital operations and patient care quality.</div></div>
EDUCATION	<div><div></div><div><div>Bachelor of Health Information Management & Technology</div><ul style="list-style-type: none">• University of Hafr Al Batin – Saudi Arabia GPA: 3.13</div></div>
PROFESSIONAL EXPERIENCE	<div><div></div><div><div>Intern – Khafji Joint Operations Hospital</div><div>Completed a one-year internship in Health Information Management</div><ul style="list-style-type: none">• Managed patient records and ensured data accuracy in the hospital information system (HIS/EMR).• Assisted in data entry, reporting, and auditing of medical records.• Supported the hospital team in quality improvement initiatives and workflow optimization.</div></div>
TECHNICAL SKILLS	<div><div></div><div><ul style="list-style-type: none">• Health Information Systems (HIS & EMR)• Data Analysis & Reporting (Power BI, Excel)• Project & Quality Management• Data Privacy & Cybersecurity Awareness</div></div>
PSOFT SKILLS	<div><div></div><div><ul style="list-style-type: none">• Teamwork & Collaboration• Communication• Leadership & Problem Solving• Attention to Detail</div></div>
CERTIFICATIONS & MEMBERSHIPS	<div><div></div><div><ul style="list-style-type: none">• Microsoft Excel – Doroob, 6 training hours (Aug 2025)• Bioinformatics with R – InformaTalents, 4-hour workshop (Sept 2025)• First Aid Certification• IV Therapy Certification• Global Quality Week Certificate• Governance & Digital Data Development Membership – GOVI• Certificate of Good Conduct – University of Hafr Al Batin (Apr 2025)</div></div>
Volunteer Work	<div><div></div><div>Autism Families Association – 21 hours of volunteer work supporting families</div></div>
Additional Information	<div><div></div><div><ul style="list-style-type: none">• Languages: Arabic (Native), English (Fluent)• Strong interest in leveraging data analytics to improve healthcare outcomes</div></div>