

Yousef Abdan Alrasheedi

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Last Update: Thursday, August 7, 2025

SUMMARY

Bilingual Legal Specialist (Arabic/English) and certified legal practitioner “**SASL**” with the Saudi Bar Association, specializing in labor law. Proven ability to communicate effectively both orally and in writing. Seeking to leverage legal expertise and language skills to contribute to a dynamic organization.

EDUCATION

Bachelor's degree in Law

Sep 2016 – Dec 2020

Imam Mohammed Bin Saud Islamic University

GPA: 4.26 out of 5

EXPERIENCE

Legal Representative, Khalid Obaid Alrasheedi Transportation Company (KTS)

Mar 2025 – Present

- Advising managers on company rules and Saudi laws to keep us compliant.
- Studying and analyzing potential cases before filing, advising management on risks and chances of success, and preventing low-probability lawsuits to save on court fees.
- Successfully Conducted internal investigations into employee misconduct under the Saudi labor law.
- Performed in-depth law analysis, utilizing internal and external legal resources.
- Drafted and negotiated, reviewed contracts.

Legal Specialist, Alghamdi Real Estate Company

Feb 2023 – Feb 2025

- Managed and maintained legal document archives, ensuring accessibility and compliance.
- Successfully resolved legal disputes and litigation matters, minimizing risk and protecting the company's interests.
- Maintained up-to-date knowledge of relevant laws and regulations, ensuring organizational compliance.
- Served as the organization's legal representative in communications with governmental and private bodies.

Legal Assistant, Mohammed Bin Huaimel Law Firm

Feb 2021 – Aug 2021

- Provide administrative support to lawyers and enhance office effectiveness.
- Handle communication with clients, witnesses etc.
- Handles legal document preparation and filing.
- Handles trial preparation tasks, such as assembling exhibits and witness binders.
- Worked on Najiz and Moean.

TRAINING & CERTIFICATIONS

- Saudi Standards Accredited for Legal Practitioner “**SASL**”, **Saudi Bar Association**
- International English Language Test System (**IELTS**) **Band 6.0**
- Labor Education according to Saudi Labor Law, **Doroob**.
- Settlement of labor disputes, Ethraei e-training platform.

SKILLS

- Excellent oral and written communication skills
- Accuracy and good attention to details
- Critical thinking
- Legal analysis skills
- Legal writing in both Arabic and English
- Problem-solving